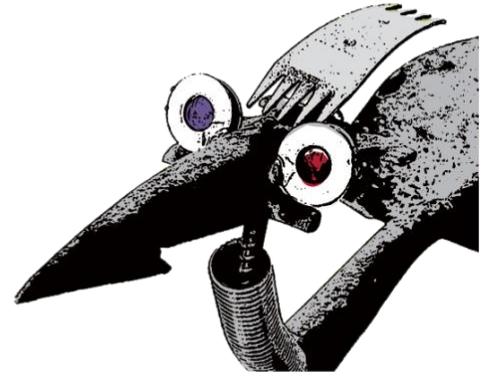


CLARK COUNTY  
Recycled  
Arts  
Festival



## 2020 Recycled Arts Festival Artist Agreement

*Please read carefully, even if you are a returning artist, and keep this copy for your reference.*

We look forward to welcoming you to the 2020 Recycled Arts Festival!

Saturday, June 27<sup>th</sup>, 9am – 5pm

Sunday, June 28<sup>th</sup>, 9am – 4pm

Esther Short Park, Vancouver, WA

Please read the terms and conditions set forth below, as your submitted application acknowledges your agreement to the following:

### ITEMS OFFERED FOR SALE

The purpose of our festival is to showcase how quality items can be made from reclaimed, reused, repurposed, upcycled and recycled materials. Therefore, **ONLY** items that are at least 75 percent recycled content are allowable for display and selling. For our purposes, materials from nature such as rocks, sticks, leaves, bones and shells are not recycled. Items need to be handmade and not widely manufactured. This is a festival for small businesses and part-time hobbyists, not large companies. Only the artist(s) and artwork accepted into the festival should be in your booth. You may share a booth with another artist, but all artists displaying art must apply to the festival and be accepted. If we discover that you are bringing in art that we have not reviewed or does not belong to you, you may be asked to leave and will not be invited to participate in future festivals.

### ARTIST STATEMENT and Why/How You Use Recycled Materials

Our event seeks to educate the public about waste reduction through recycled art. We provide artist signs for your booth so the public can see why and how you use recycled materials in your art. New artists, please be sure to fill in this information for us. We will reuse returning artist signs unless the name or art created changes. Please limit text to no more than 300 characters/spaces. We will edit your statement down if you exceed the allowed length of 300 characters/spaces to fit it onto the sign. Because we reuse these signs, please **do not write on them or alter them in any way**. Artists will be charged a fee for altered signs.

### PHOTOS

All applications must include photographs of each type of your art that you expect to bring. We select artists based on the submitted photos. Photos need to be high quality and at least 300dpi. Submitted photos will be used for your artist profile on our website. All photos submitted with application, or photos taken by RAF staff and volunteers, may be used on the website, advertising materials, social media or any other promotion regardless of future participation in the event.

## SPACE ASSIGNMENTS

We do not permanently assign spaces until the day before the festival. Once you arrive, staff will provide you with a packet of information and your booth location. Returning artists may request the same location as previous years, and new artists may request specific locations, but **we do not guarantee locations**. We will email you the set up directions two weeks prior to the festival date. However, we will not inform you of your exact location until you arrive at the park to setup, so please do not contact us asking for your space number in advance.

## SET UP

Set up will begin on Friday, June 26th, 2020 from 1-6pm. If you prefer to wait until Saturday, set up will begin at 6am on Saturday and 6am on Sunday. **Set up times will be assigned to you in advance**. To access the park for setup, you will have to enter from 8<sup>th</sup> Street. From there we will direct you to your space. Please remain on hard surfaces when driving to your space and do not drive on the grass. Please unload and move your vehicle out of the park before setting up your booth to make room for other traffic. All vehicles must be out of the park by 8am on both Saturday and Sunday. Event staff will be available to help direct you to your space assignment. Vehicles will not be allowed into the park until after the event is closed. Please pack up your booth **BEFORE** bringing your vehicle in to load. You are responsible for bringing your own tent, table and chairs. Because of the in-ground sprinkler system, **TENT STAKES ARE NOT ALLOWED**. **Please arrange for some alternative method for securing your tent/canopy (such as water-filled milk jugs)**. Your set up should be complete and ready by 8:45am on Saturday. People do start going through the park early, especially in warm weather, and we have no way of keeping them out.

## STAFFING

We do expect your help with educating the public about your *reduce, reuse and recycle* lifestyle in exchange for low-cost booth space. For this reason, we are requiring the artist to be present in the booth both days of the festival (in cases of a partnership or husband-wife team, where all parties actively participate in creating the artwork, only one need be present at a time) to provide this educational interaction with the public. Your space must be staffed from 9am–5pm on Saturday, and 9am–4pm on Sunday. Do not tear down your exhibit until the event closes at the end of each day. We will make every attempt to provide you with a volunteer for short breaks during the day. If you will be needing assistance for breaks and you did not mark this on your application, please contact us to make arrangements. This is a two-day event. Vendors who do not complete their obligation at the festival by participating for both full days will not be asked back to future events. This also applies to artists who do not show up for the weekend and do not let us know they aren't coming — they will be removed from the list for following years. Please treat all staff, volunteers and other vendors with respect. If you have any issues, please let us know right away so we can resolve the situation.

## NON-PERMITTED ACTIVITIES

No hot works operations (glassblowing, etc.), cooking, heating, candles or open flames are permitted in the park (park regulations). No food or drink may be sold without meeting applicable codes and permits, including the requirements of the [Clark County Public Health](#) (564-397-8428). No overnight camping in the park. No picture taking/sketching of other artists' work without their express written permission. If you do not want your own work photographed, please post a notice stating "no photography without permission." This is a family festival. Please use appropriate language and refrain from the use of alcohol or drugs during the event. Any artwork/signage displayed in your booth must be appropriate for all age levels and in good taste. If we find that you have violated this rule, we reserve the right to remove inappropriate material and you may be asked to leave. We appreciate your help in maintaining our family-friendly event.

## ART PICKUP

We provide a designated area for the loading of large pieces after a sale. We are unable to help load items for customers, and we are not responsible for any damages that may occur after a purchase or during transportation.

## SECURITY

We provide overnight security on Friday and Saturday nights. However, we strongly suggest that you wait until Saturday morning to display your items, and pack up and secure items on Saturday evening before you leave. You may leave tents, tables, signs and chairs if you choose. When leaving your tent on Friday and Saturday nights, please arrange your pieces so they are not easily accessible and do not leave valuables. Most vendors secure the sidewalls on their tents or cover their merchandise with sheets overnight. Uniformed security will be placed throughout the park overnight, but it is impossible for them to watch everywhere at once.

## BOOTH FEE

A booth fee is charged to each participant. See the schedule listed on the application. Once accepted artists are notified, they will receive payment information. Booth fees are due by April 17<sup>th</sup>, 2020. We always have a long waiting list so please secure your space to avoid disappointment.

## ELECTRICITY

Electricity is available in very limited locations. Please ask for access only if you require power to conduct business. Generators are not allowed.

## PARKING/SHUTTLE SERVICE

Street parking is very limited, so after unloading, we recommend moving your vehicle to the Public Service Center (PSC) parking garage located at 1300 Franklin Street. At the PSC garage, a free accessible shuttle to and from the park will be available both Saturday and Sunday beginning at 8 a.m. If you have a trailer or other logistical parking issues, please [contact us](#) ahead of time to make arrangements.

## REFRESHMENTS/FOOD

We plan to have multiple food vendors right in the park. The Vancouver Farmer's Market, adjacent to the

festival, will be open during the festival and offers a large variety of fresh fruits, vegetables and other food items for sale. There are also coffee shops and restaurants located near the park. *If you take advantage of the nearby food options, please do not leave your booth unattended.*

## **LICENSE AND TAX INFORMATION**

All artist/vendors are responsible for understanding their personal obligations with respect to tax laws and obtaining short-term business licenses. It is important to organize your tax obligations before the festival. We do not provide assistance with taxes. To obtain more information, please visit the [Washington State Department of Revenue](#) website, or contact the Vancouver Office at 360-256-2060.

If you have any questions, please do not hesitate to contact us.

503-799-4874 | [info@recycledartsfestival.com](mailto:info@recycledartsfestival.com) | [RecycledArtsFestival.com](http://RecycledArtsFestival.com)